

The Most Effective Way to Prepare for your Job Interview

Preparation

The most effective way to prepare for your interview is to:

- Know the organisation
- Know yourself
- Know the job

Every interview question will be a subset of one of these three fundamental questions. It is important to spend time researching and preparing for your interview to better understand these.

Interview Questions

1. Can you do the job?

- Understand your skills, abilities, and experience*
- Understand what your strengths are*
- Best way to Answer:** provide examples that highlight the best of your skills and strengths

2. Will you do the job?

- Ask yourself – what will motivate you to do the job?*
- Ask yourself – what are you looking to do in the role?*
- Best way to Answer:** discuss how this role is a match for what you like to do

3. Are you a good fit for our team or can we tolerate working with you?

- Ask yourself – what makes you a good fit to work with?*
- What sort of people do you like to work with?*
- Best way to Answer:** discuss your preference across behaviours, values and culture.

- These questions may be asked in different ways however they will be a variation of one of these.
- It is your task to determine which of these is being asked and to respond well.
- Remember, interviews are all about the **solutions that you can bring**. They are not about you.
- **You are** the solution that they are looking for – this is the mindset that brings success.

Need more help? Ask yourself these questions...

- What do people say that you are good at?
- Are you asked to teach anything?
- Do people seek specific advice from you?
- What are you acknowledged for?

You can do it!

*Regards,
Rex*